

COLLECTION INSTRUCTION FROM "INSERT COMPANY NAME HERE"

TO: CREDITWORKS RECOVERIES LIMITED

PLEASE (tick one)

- Contact Debtor Personally**
- Make Demand on Guarantors** (copy of guarantee required)
- Issue Statutory Demand** (Companies only)
- Issue Statutory Judgment** (for debts over \$7,500 Individuals only)
- Issue Notice of Proceeding & Statement of Claim** (individuals and companies)

DEBTOR

Description:

Address:

Phone:	Mobile:
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For:
(describe goods supplied)

During / Between
(Month to Month)

Account No:

Debt		
Original Amount:		\$
Payments / Credits Made		\$
Balance		\$

Terms and Conditions signed

Yes

No

Signed:
(Insert Co Name)

Date: